



Gresham (City Side) Committee

Date: FRIDAY, 13 MARCH 2020

Time: 10.45 am

Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Deputy Dr Giles Shilson (Chairman)
Sheriff Christopher Hayward (Deputy Chairman)
Deputy John Bennett
Nicholas Bensted-Smith
Simon Duckworth
Deputy Tom Hoffman (Chief Commoner)
Deputy Edward Lord
Alderman Ian Luder
Alderman & Sheriff Professor Michael Mainelli
Wendy Mead
John Scott
The Rt. Hon. The Lord Mayor, Alderman William Russell (Ex-Officio Member)

Enquiries: Greg Moore
gregory.moore@cityoflondon.gov.uk

Following a kind invitation from the Mercers' Company, lunch will be served at 12:30pm at Mercers' Hall, following a meeting of the Joint Grand Gresham Committee at 11:45am.

N.B. Part of this meeting may be subject to audio-visual recording.

**John Barradell
Town Clerk**

AGENDA

Part 1 - Public Agenda

1. APOLOGIES

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

3. MINUTES

To agree the public minutes and non-public summary of the meeting held on 1 November 2019.

For Decision
(Pages 1 - 4)

4. GRESHAM ALMSHOUSES UPDATE

Report of the Director of Community and Children's Services

For Information
(Pages 5 - 6)

5. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

6. ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT

7. EXCLUSION OF THE PUBLIC

MOTION - That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

8. NON-PUBLIC MINUTES

To agree the non-public minutes of the meeting held on 1 November 2019.

For Decision
(Pages 7 - 8)

9. JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE CONSIDERATION

Papers to be circulated separately

10. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

11. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

GRESHAM (CITY SIDE) COMMITTEE

Friday, 1 November 2019

Minutes of the meeting of the Gresham (City Side) Committee held at the Guildhall EC2 at 10.00 am

Present

Members:

Deputy Dr Giles Shilson (Chairman)	Deputy Edward Lord
Sheriff Christopher Hayward (Deputy Chairman)	Alderman Ian Luder
Deputy John Bennett	Alderman & Sheriff Professor Michael Mainelli
Nicholas Bensted-Smith	Wendy Mead
Simon Duckworth	John Scott
Deputy Tom Hoffman (Chief Commoner)	

Officers:

Gregory Moore	- Town Clerk's Department
Joseph Anstee	- Town Clerk's Department
Steven Reynolds	- Chamberlain's Department
Tom Leathart	- City Surveyor's Department
Jacqueline Whitmore	- Community & Children's Services

1. APOLOGIES

Apologies for absence were received from the Rt. Hon. The Lord Mayor.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED – That the public minutes and non-public summary of the meeting held on 17 May 2019 be approved as a correct record.

Matters Arising

The Chairman advised that, further to subsequent discussions following the previous meeting regarding the Committee's appointments to Gresham College Council and Committees, Deputy Tom Hoffman would continue in to represent the City Side until the expiry of his term in May 2020.

4. ANNUAL REVIEW OF THE COMMITTEE'S TERMS OF REFERENCE

The Committee considered a report of the Town Clerk asking the Committee to review its terms of reference. The Chairman advised Members coming to the end of their current terms to let him know if they were not intending to seek re-election.

RESOLVED – That the Committee approves the terms of reference of the Gresham Committee (City Side) for submission to the Court, as set out.

5. GRESHAM MUSIC COLLECTION CONSERVATION: UPDATE ON RESTORATION ACTIVITY

The Committee received a report of the Town Clerk providing Members with an update on restoration works to the Gresham Music Collection. The Town Clerk introduced the report and confirmed the project programme was on time and within budget. Members of the Committee reiterated their support for a performance comprising some of the works within the Collection following completion of the restoration project.

RESOLVED – That the progress made in restoring the Collection be noted.

6. REVENUE BUDGET 2019/20 AND 2020/21

The Committee considered a joint report of the Chamberlain and the Director of Community and Children's Services presenting the annual submission of the revenue budgets overseen the Committee and seeking approval for the 2019/20 latest revenue budget and proposed revenue budget for 2020/21 for subsequent submission to the Finance Committee. The Committee noted that the 2020/21 provisional revenue budget was subject to the approval of the revised 5-year Funding Agreement in respect of Gresham College.

RESOLVED – That Members:

- i) Having reviewed the 2019/20 revenue budget, confirm that it reflects the Committee's objectives and approve the budget for submission to the Finance Committee; and
- ii) Having reviewed the proposed 2020/21 revenue budget, confirm that it reflects the Committee's objectives and, subject to the approval of the revised 5-year 'Funding Agreement', approve the budget for submission to the Finance Committee.

7. REVENUE OUTTURN - 2018/19

The Committee received a joint report of the Chamberlain and the Director of Community and Children's Services presenting the 2018/19 revenue outturn for the Gresham (City Side) Committee for information. The Committee noted that the request for the underspend to be carried forward had been approved, and this would be used to fund refurbishment works to the Gresham Almshouses.

RESOLVED – That the Committee's revenue outturn for 2018/19 and the approved carry forward requests to 2019/20 be noted.

8. THE SIR THOMAS GRESHAM CHARITY - RISK REGISTER

The Committee considered a report of the Town Clerk, the Chamberlain and the Director of Community and Children's Services providing a register of key risks for the Sir Thomas Gresham Charity for review. The Committee noted the newly-added risk of failure to agree a funding arrangement, assessed as unlikely, with due regard to the fact that the City of London Corporation was

legally obliged to fund the four professorships and associated lectures according to the terms specified by Gresham's Will.

The Committee then discussed fire as a Corporate Strategic Risk in the context of two of the key risks on the register, principally the specifications of fire-resistant doors at the Almshouses. The Director of Community and Children's Services advised that both weight and resistance were both considered during the procurement process for doors to be replaced, given the necessity to ensure they could be opened by the elderly or infirm. Additionally, extra alarms and detectors were built into the monitoring system for the Almshouses complex in case of fire. Arising from the discussion, officers undertook to confirm the specification of doors at the Almshouses for Members, in case this merited further consideration with regards to the key risks.

RESOLVED – That Members confirm that the risk register satisfactorily sets out the risks faced by the charity, and that appropriate measures are in place to mitigate those risks.

9. **DRAFT ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019 OF THE SIR THOMAS GRESHAM CHARITY**

The Committee received a report of the Chamberlain providing Members with a copy of the draft Annual Report and Financial Statements for the year ending 31 March 2019 for the Sir Thomas Gresham Charity (charity number: 221982) for information.

RESOLVED – That the Gresham (City Side) Committee receive the draft Annual Report and Financial Statements for the year ended 31 March 2019.

10. **GRESHAM ALMSHOUSES UPDATE**

The Committee received a report of the Director of Community and Children's Services updating Trustees on the Gresham Almshouses and City of London Almshouses in Lambeth. The Director of Community and Children's Services introduced the report and outlined the key points for Members.

The Director of Community and Children's Services advised the Committee of preparatory meetings and key dates ahead of the Almshouses refurbishment works and confirmed that steps would be taken to minimise disruption and inconvenience to residents.

The Committee was also reminded that the annual Almshouses Visit and Christmas hamper delivery was scheduled for 6 December 2019, with transport for Members provided from Guildhall leaving around 10:30am.

RESOLVED – That the report be noted.

11. **DECISIONS TAKEN UNDER URGENCY PROCEDURES OR DELEGATED AUTHORITY**

The Committee received a report of the Town Clerk detailing decisions taken since the last meeting regarding Gresham College interim payments and Gresham Almshouses refurbishment.

RESOLVED – That the report be noted.

12. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

In response to a query from a Member reflecting on the 2020/21 Revenue Budget figures at Item 6, the Chamberlain confirmed that the larger figure, stated as *Discretionary Expenditure: Support to Gresham College* included supplementary expenditure on Books, Support Services and Contingencies, in addition to the central grant to Gresham College.

13. ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT

There was no other business.

14. EXCLUSION OF THE PUBLIC

RESOLVED – That, under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item Nos.	Exempt Paragraph(s)
15 - 16	3
17 - 18	-

15. NON-PUBLIC MINUTES

RESOLVED – That the non-public minutes of the meeting held on 22 May 2019 be approved as a correct record.

16. JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE CONSIDERATION

The Committee considered the various items on the agenda for the meeting of the Joint Grand Gresham Committee that day.

17. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

18. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There was no other business.

The meeting closed at 10.36 am

Chairman

Contact Officer: Greg Moore
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Committee	Dated:
Gresham (City Side) Committee	13/03/2020
Subject: Gresham Almshouses update	Public
Report of: Director of Community and Children's Services	For Information
Report author: Jacqueline Whitmore	

Summary

This report gives Members an information update on the eight Gresham Almshouses some of the detail also relates to City of London Almshouses.

Recommendation(s)

Members are asked to note the report:

Main Report

Background

1. This report is presented half yearly to the Trustees of the Gresham Almshouses, it updates Trustees on operational matters relating to the Gresham Almshouses and their residents highlighting any concerns.

Current Position

2. Currently all eight bungalows are occupied however one resident has been moved to residential care on a trial basis and is not expected to return. As soon the property is available it will be advertised within the Square Mile. All refurbishment works will be undertaken in this property prior to new occupation to lessen disruption to the new Licensee.

3. Social activities

Residents will be canvassed regarding summer activities this month, the Almshouses Manager is also planning a VE day event if there is enough interest.

4. Refurbishment Programme - Update

The contractors TSG have completed their site setup and welfare facilities. Work has commenced in the first properties, residents are being supported to pack up belongings as required, while the work is underway. The external fabric repairs are due to start shortly, weather permitting. The replacement of the current double-glazing units will be undertaken towards the end of the project as it would be too disruptive and cold to commence these until later in the project. A staff member has been appointed as Clerk of Works and is available on site 2 – 3

days per week as required. The project manager will also attend the estate on a weekly basis to monitor progression.

Conclusion

Trustees are asked to note the report

Appendices

None

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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